



ISTITUTO COMPRENSIVO "MARCO POLO" DI TRIESTE

Scuole Primarie U. Gaspardis e A. Pittoni - scuola sec. I grado F.lli Fonda Savio - Manzoni

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Trieste, September 1st, 2020

To the families of the IC "MARCO POLO"

HAVING REGARD TO D.P.R. n. 249/1998;

HAVING REGARD TO art. 3 of D.P.R. 235/2007, Regulation containing amendments and additions to the Statute of Students, which in art. 3 introduces the Educational Co-responsibility Pact that parents are asked to sign at the time of enrollment and which is "aimed at defining in a detailed and shared manner rights and duties in the relationship between autonomous educational institution, students and families";

HAVING REGARD TO Note 31 July 2008 Prot. n. 3602PO of the Department of Education, General Directorate for Students, which illustrates and defines the new features of the aforementioned decree;

HAVING REGARD TO the Institute Regulations, the Three-Year Educational Offer Plan, and any other programmatic document containing one or more sections in which the rights and duties of parents/foster parents, the rights and duties of students, and the rights and duties of school staff are explained;

HAVING REGARD TO the current legislation on Cyberbullying and Protection of Privacy;

HAVING REGARD TO the Guidelines of the Ministry of Education on the resumption of teaching activities post-emergency Covid-19;

HAVING REGARD TO the Resolutions of the College of Teachers and the School Board;

NOTING that training and education are complex and continuous processes that require the cooperation, as well as the student, the school, the family and the entire school community; the school is not only the place where learning takes place, but an organized community endowed with human, material and immaterial resources, which require complex interventions of management, optimization, conservation, participation and compliance with regulations;

TAKING NOTE that the Co-responsibility Pact is a tool through which the relationship between the educational institution, students and families is regulated;

TAKING INTO ACCOUNT that the Pact itself has the purpose of strengthening the synergy between school and family for the achievement of a common educational objective, that is, the human, social and cultural formation of the student as a person called to assume responsibility and to commit his or her abilities to the construction of a solid, positive and responsible life project.

Educational Agreement of co-responsibility

Stipulated by Mr/Mrs. _____,

parent of the pupil _____

School complex _____ class _____ with Istituto Comprensivo "Marco Polo" di Trieste

TAKING INTO ACCOUNT THAT:

The school's task is to ensure the development of key competencies of citizenship considered essential for personal realization and development, active citizenship, social inclusion and employment: 1. Communication in the mother tongue; 2. Communication in foreign languages; 3. Mathematical competence and basic competences in science and technology; 4. Digital competence; 5. Learning to learn; 6. Social and civic competences; 7. Sense of initiative and entrepreneurship; 8. Cultural awareness and expression.

The family's task is to maintain, instruct, educate and morally assist the children, respecting their abilities, natural inclinations and aspirations.

IN CONSIDERATION OF THE ABOVE: the pact that the family and the school must sign and undertake to respect is to "share" the foundations of educational action and training priorities, in a spirit of mutual cooperation, in order to contribute to the development in young citizens of a sense of responsibility and respect for the self, for others and for the environment that surrounds us and that has been entrusted to us.

THEREFORE



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the SCHOOL is committed to:

- Guarantee freedom of expression, thought, conscience, religion, with mutual respect for all persons who make up the community, repudiating all forms of discrimination, but preserving each of their traditions;
- Promote the development of awareness, identity, sense of responsibility and belonging;
- Respect and value the diversity of each student;
- Guarantee privacy;
- Provide clear and complete information on educational and teaching choices of the Three-Year Plan of Educational Offer (P.O.F.), (P.E.O.);
- Make evaluation criteria known and transparent;
- Communicate periodically to the family of each student the situation regarding his learning and behavior;
- Promote initiatives to welcome foreign students respecting their culture;
- Promoting the full development of the person in the construction of the self, helping them to plan their own life project;
- Promoting knowledge and awareness of bullying and cyber-bullying;
- Coordinate prevention activities and information on the sanctions provided for and on civil and criminal responsibilities, also with the possible support of parents and students
- Notify the family, if the teachers do not consider it appropriate, the independent return from school of the student. (secondary school only);
- To place at the center of the educational action the norms of behavior for the prevention of contagion from COVID-19 and in particular:
 - to apply the provisions of the Department for the planning of school, educational and training activities in all the institutions of the National Education System (SCHOOL PLAN);
 - to apply the provisions of the Memorandum of Understanding to Ensure the Start of the school year in compliance with safety rules for the containment of the spread of COVID 19 (SECURITY PROTOCOL);
 - to inform OOCC, families, and students of the rules adopted, proper behaviors to be maintained, and safety standards through official communications and the Institute website;
 - to draw up an Institute Plan for Integrated Digital Education in accordance with the guidelines given on the subject, in the event of suspension of activities in the presence of health emergency;
 - to train the teaching staff and ATA with a special training course on the characteristics of COVID 19 disease, treatment and prevention;
 - to appoint a COVID contact person and respect the protocols for the management of symptomatic or positive students and comply with the measures taken by health authorities.

TEACHERS commit to:

- Explain to their students and families the teaching and educational objectives of their discipline;
- Motivate students to learn by helping them discover and enhance their skills and abilities;
- Talk in a calm manner aimed at conviction and not resorting to any form of intimidation;
- Communicate to the student, immediately and clearly, the results of oral tests;
- Transcribe on the electronic register and communicate to the student the results of the written or practical tests within two weeks of their taking;
- Administer at least three tests per student each term (the tests can be of different types: written, oral, tests, objective tests, practical tests, reports);
- Dose the workload so that it is not excessive;
- Clarify with the student and the family the reasons for any disciplinary measures;
- Make the reception hours as functional as possible to the needs of parents, in accordance with the resolutions of the Teachers' Board and the School Council;
- Promptly report to parents by phone absences deemed abnormal;
- Communicate through the notebook/diary or school booklet evaluations and any notes regarding the student's social or work behavior;
- Be at school in a timely manner to prepare the work environment for the start of class.
- To supervise the entry and exit of students from their classrooms and, for primary school, to accompany students in moving around the school;



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- Accompany pupils when they leave the school at the end of their lessons and, in the case of primary school, make sure that pupils are taken care of by a parent or other person responsible for them when they leave the school;
- Record in the class register absences, delays, early exits and any other communications;
- Notify the Headmaster of unjustified, repeated and prolonged absences to initiate any measures;
- Write down in the class register the reprehensible behaviors of the student, specifying the infraction committed in the light of the Institute Rules;
- Take note of all internal and external circulars to communicate them to students;
- Have students use all the ICT provided by the school and their personal equipment, always and only under their own supervision, respecting their privacy and the basic rules of mutual respect;
- Planning educational activities and / or supplementary activities aimed at active and collaborative involvement of students and the study of topics that encourage reflection and awareness of the need for the values of civil coexistence;
- Encourage a collaborative climate within the class and in relations with families propose projects of education to legality and active citizenship;
- Place at the center of educational action the norms of behavior to prevent infection by COVID-19 and in particular:
 - to comply with the rules provided for school personnel, including the obligation to wear a mask;
 - to respect the safety distance of 1 meter;
 - to train students to respect the obligatory routes in the corridors and to reposition their desks after any accidental movement, to constantly remind them of the rules against collision, to stagger the use of the bathrooms, to clarify with families the need to stagger entry and exit and the need to avoid gatherings outside the school buildings;
 - organize, carry out and record on the electronic register the activities according to the Institute's Plan for Integrated Digital Teaching.

PARENTS commit to:

- Read, share and observe with their children the School Regulations;
- Participate in individual interviews, class councils and meetings sponsored by the school;
- Daily check their children's diary/diary or personal booklet;
- Read carefully and sign school communications in a timely manner;
- Support their children in maintaining their commitments, giving absolute priority to school commitments;
- Enforce your child's compliance with class schedules, avoiding abnormal entrances and exits;
- Promptly justify any absence of the children on the appropriate book, diary or notebook;
- Check that the children, before arriving at school, have with them the necessary equipment for the normal course of lessons;
- Ensure that children do not bring dangerous/inappropriate materials to school;
- Ensure that children come to school in decent attire and appropriate with the school institution;
- Liaise for any damage caused by their children to school facilities and equipment and to the material of their classmates;
- Cooperate with the school in the management of educational activities aimed at recovering a sense of responsibility, tolerance and respect;
- Cooperate constructively with the action of the teachers;
- Communicate promptly changes of address or telephone number;
- Actively participate in training / information, established by schools, on symptomatic behaviors of bullying and cyberbullying;
- Be attentive to the behavior of their children;
- Supervise the use of technology by children;
- Know the actions put in place by the school and collaborate in the manner prescribed by the Co-responsibility Agreement;
- Know the sanctions provided by the school rules in cases of bullying, cyberbullying and online surfing at risk;
- Respect all the statements signed in the request submitted to the school regarding the independent exit of their child. (secondary school only);
- Comply with the anti-Covid rules adopted by the school, namely:
 - measure their child's temperature, which must be below 37.5 C° in order to enter the classroom;
 - always be contactable by phone and to come to pick up their children if COVID - compatible flu symptoms are detected;
 - to observe all precautions in case of flu symptoms by contacting the attending physician and following the instructions of health authorities;
 - to be constantly informed by the press about the general health situation and the school's dispositions through the Institute's website;



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- to have their children maintain, out of school, the same behaviors of prevention of contagion adopted at school;
- to book appointments by phone or email in the Secretariat, to use electronic methods that avoid physical presence on school premises, to record their presence in the appropriate registers located at the doors;
- to have their children attend lessons by distance learning, Integrated Digital Didactics, if this is adopted as the only way for the aggravation of health emergency.

PUPILS commit to:

- Respect the Institute Regulations;
- Regularly attend classes;
- Arrive at school in time to start classes on time. (for the Secondary School, allow time to deposit their material in the lockers);
- Assume an attitude of cooperation with teachers, classmates and school staff;
- Write down in the school diary the tasks assigned by teachers;
- Meet their own study commitments at home and at school;
- Record in the school book, diary or notebook, any school-family communications;
- Justify absences and tardiness on time and have communications signed;
- Respect the timing of dues and permission slips for Extracurricular activities;
- Respect school equipment and instructional materials, lockers provided and repay any damage done;
- Do not bring dangerous/inappropriate materials to school;
- Show up to class in decent attire and appropriate with the School Institution;
- Bring to school the materials required for the conduct of classes;
- Maintain and leave clean and tidy all classrooms and environments attended;
- Participate in all school and extracurricular activities with a sense of responsibility;
- To maintain a civil behavior also in extracurricular activities, following the rules given by the accompanying teachers;
- Do not stay in the bathrooms beyond the time necessary;
- Not run in the hallways and stairways, at the entrance, when moving between classrooms, during recess and at the exit;
- Not leave the classroom and/or school without teacher permission;
- Learn basic rules for respecting others when they are connected to the network, paying attention to communications (email, text messages, mms) that they send;
- Not acquire through cellular telephones or other electronic devices, images, films or voice recordings, except for teaching purposes, with the consent of the teacher;
- Not use cellular phones, electronic games, or music players during class or general educational activities, except for instructional purposes, with the consent of the teacher;
- Strictly adhere to the anti-COVID rules of conduct given by the school;
- respect the distance of at least 1 meter from fellow students;
- Wear a mask when entering or leaving the school and when moving outside the classroom;
- Not exchange for any reason with classmates objects of personal use (bottles, glasses, brushes, pens, pencils....), not drink directly from the taps in the bathrooms, to sanitize hands frequently;
- Immediately inform the teachers present in the classroom of any discomfort especially concerning the respiratory tract, cold chills, tremors etc. COVID - compatible;
- Respect the rules of behavior based on respect, correctness of language and inviolability of data and personal sphere of others, in the digital learning environments in case of activation of the Integrated Digital Didactics.

Date _____

The class coordinating teacher or the teaching team _____

Parents _____

Student _____